

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

Telephone: 01522 869643

E-mail: parish.clerk@withamsthughs-pc.gov.uk

NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 15 September 2021 at 7pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Poppewell

Parish Clerk

CHAIRMAN'S WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 18 August 2021 to be approved as minutes.
5. Clerks Update & Correspondence
6. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 31.07.2021
7. To discuss Remembrance Day plans and to approve the cost to purchase of a poppy wreath.
8. To review the following policies
 - a. Complaints Procedure & Handling Method
 - b. Councillor Vacancy & Co-option Policy
 - c. Social Media Policy
 - d. Public Participation at Parish Council Meetings
9. To Discuss the Health & Safety Report and consider the recommendations.
10. To consider the following planning application.
 - a. Reserve matters application for the strategic landscaping around Cell 6 of Phase 111 as required by conditions 1,4 & 6 of the outline planning permission 15/1347/OUT.

Witham St Hughs Phase 3 East of Camp Road, North of Hannah Crescent.
Ref 21/1195/RESM.

11. Allotment Update.
12. Website Update.
13. To approve the costs to white line the new Football Field.
14. To consider the quote for the Operation Inspections of the Play equipment from Kompan
15. DATE AND TIME OF NEXT MEETING.

Wednesday 20th October 2021 at 7pm

The Parish Council will then move into closed session to consider the following

1. Staffing Update.