

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

Telephone: 01522 869643

E-mail: parish.clerk@withamsthughs-pc.gov.uk

NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 20 October 2021 at 7pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Poppewell

Parish Clerk

15.10.2021

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 15 September 2021 to be approved as minutes.
5. Notes of the Closed Session Parish Council meeting held on Wednesday 15 September 2021 to be approved as minutes.
6. Clerks Update & Correspondence
7. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 30.09.2021
 - c. To review the budget as at 30.09.2021
 - d. To receive the External Audit report.
 - e. Bank mandate changes.
8. To consider re-joining the allotment society, at an annual cost of £55 plus VAT.
9. To discuss the footpaths repairs & costs.

10. To discuss Witham St Hughs Gardening Club request to plant flowers around the village.
11. To consider the costs for the email hosting and support package.
12. To review the following policies
 - a. Premises Age Verification Policy
 - b. Complaints Procedure
 - c. Anti-Fraud & Corruption Policy
 - d. Whistle Blowing Policy
13. To consider the following planning application.
 - a. Erection of a garden room, 1 Bluebell Walk, Witham St Hughs.
Ref – 21/1233/HOUS
 - b. Formation of 7no. additional carparking spaces. Unit 5, Network 46
Swinderby Industrial Park, Electric Avenue. Witham st Hughs.
Ref – 21/1215/FUL.
 - c. Erection of a two-storey rear extension, extension to the driveway and installation of a drop kerb.
51 Poppy Road, Witham St Hughs.
Ref – 21/1497/HOUS
 - d. Erection of a new bungalow. Former Ark Building. Adjacent to Nettleton Drive, Witham st Hughs.
Ref 21/1216/FUL
14. To consider the proposal from Witham St Hughs WI to install a bench, under the 'Alleviating Loneliness' campaign.
15. To consider the quote for the Operation Inspections of the Play equipment from Kompan.
16. Update on Remembrance Day Plans.
17. DATE AND TIME OF NEXT MEETING.

Wednesday 17th November 2021 at 7pm