

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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**NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED** to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 17 November 2021 at 7pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

*Rachel Poppewell*

Parish Clerk

12.11.2021

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 20 October 2021 to be approved as minutes.
5. Clerks Update & Correspondence, and to Resolve to approve any subsequent actions.
6. Finance.
  - a. To Authorise the signing of orders for payment, list previously circulated.
  - b. To receive the Bank Reconciliation as at 31.10.2021
  - c. Items to be considered for next year's precept.
  - d. To resolve to approve the new gas prices for the village hall supply.
7. To discuss the footpaths repairs & consider the quotations.
8. To review the following policies
  - a. Anti-Fraud & Corruption Policy
  - b. Pay Policy
9. Update on Remembrance Day Service.

10. To consider the following planning application
  - a. The erection of non-illuminated signage board.  
Land to the east of Camp Road, Witham St Hughs, LN6 9GD.
11. To consider the quote to remove the large overgrown trees at Oak Tree Park.
12. To Resolve to agree & sign the revised Allotment Lease.
13. To Resolve to agree the Terms & Conditions of the Kompan play park inspection contract.
14. DATE AND TIME OF NEXT MEETING.

**Wednesday 15 December 2021 at 7pm**

The Parish Council will then move into closed session to consider the following.

1. Staffing.