



WITHAM ST HUGHS ALLOTMENT COMMITTEE MEETING AGENDA

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NOTICE IS HEREBY GIVEN that a meeting of Witham St Hughs Parish Council Allotment Committee will be held on Wednesday 24th November at 7pm, in the Village Hall.

Rachel Popplewell

Parish Clerk

18.11.2021

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

Public Comment – 10 minutes are allowed for the public to make any comments or ask questions.

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.
3. Notes of the Allotment Committee meeting held on Tuesday 28th September 2021 to be approved as minutes.
4. Clerks Update
5. Report from Liaison Officer to include
 - a. Update on the clearing of the rubbish.
 - b. Vacant Plot numbers.
6. Risk Assessment update (action points from last meeting).
7. Update on the Allotment Lease.
8. Date & time of the next meeting