



## WITHAM ST HUGHS ALLOTMENT COMMITTEE MEETING AGENDA

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**NOTICE IS HEREBY GIVEN that a meeting of Witham St Hughs Parish Council Allotment Committee will be held on Tuesday 28<sup>th</sup> September at 7pm, in the Village Hall.**

*Rachel Poppewell*

*Parish Clerk*

**22.09.2021**

### **CHAIRMANS WELCOME & FIRE SAFETY BRIEF**

Public Comment – 10 minutes are allowed for the public to make any comments or ask questions.

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.
3. Notes of the Allotment Committee meeting held on Wednesday 28<sup>th</sup> July 2021 to be approved as minutes.
4. To receive residents' comments after the 2<sup>nd</sup> Allotment plot inspections, and to consider the next course of action.
5. Report from Liaison Officer to include
  - a. Update on the clearing of the rubbish.
  - b. Vacant Plot numbers.
6. To review the Terms and Conditions to consider adding.
  - a. Control of Rats/vermin
  - b. Materials that cannot be used on plots.
7. Risk Assessment update (action points from last meeting).
8. Fly Tipping at the Allotments.
9. Date & time of the next meeting