



WITHAM ST HUGHS ALLOTMENT COMMITTEE MEETING AGENDA

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NOTICE IS HEREBY GIVEN that a meeting of Witham St Hughs Parish Council Allotment Committee will be held on Wednesday 28th July 2021 at 7pm, in the Village Hall.

Rachel Poppewell

Parish Clerk

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

Public Comment – 10 minutes are allowed for the public to make any comments or ask questions.

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.
3. Notes of the Allotment Committee meeting held on Monday 19th April 2021 to be approved as minutes.
4. Update on the Allotment Inspection.
5. Report from Liaison Officer to include update on the clearing of the rubbish.
6. To review the Terms and Conditions to consider adding.
 - a. Control of Rats/vermin
 - b. Materials that cannot be used on plots.
7. Lease agreement Update.
8. To review Allotment Fees w.e.f. 01.04.2022
9. To review the Risk Assessment carried out in May 2021.
10. Date & time of the next meeting

Tuesday 26th October 2021 at 7pm