

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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**NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED** to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 8<sup>th</sup> December 2021 at 7pm in the village hall.

At which the under mentioned business will be transacted.

There will be no public forum at the start of the meeting, although press & public are still allowed to attend the meeting.

Reports from County and District Councillors will be read out at the start of the meeting.

*Rachel Poppewell*

Parish Clerk

03.12.2021

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 17<sup>th</sup> November 2021 to be approved as minutes.
5. Clerks Update & Correspondence, and to Resolve to approve any subsequent actions.
6. Finance.
  - a. To Authorise the signing of orders for payment, list previously circulated.
  - b. To receive the Bank Reconciliation as at 30.11.2021
7. To discuss the footpaths repairs & consider the quotations.
8. To consider the options & costs of a security firm answering alarm call out of hours.
9. To discuss the options for an additional Parish Council Bank account.

10. To approve the Parish Agreement Scheme – Urban Highway Grass Cutting 2022-2023.

11. Update from the Cluster meeting.

12. DATE AND TIME OF NEXT MEETING.

**Wednesday 19 January 2022 at 7pm**