

WITHAM ST HUGHS PARISH COUNCIL

MEETING AGENDA

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Wednesday 18th December 2019 at 19:30

NOTICE IS HEREBY GIVEN that a meeting of Witham St Hughs Parish Council will be held at Witham St Hughs Village Hall, Caraway Drive, Witham St Hughs, Lincoln. LN6 9XG on Wednesday 18th December 2019 at 19:30 at which the under mentioned business will be transacted.

Nicola Green

Public Questions Time – 15 minutes

The time for each member of the public to speak is limited to 3 minutes. If more than one member of the public wishes to speak on the same topic then they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period. Written statements must be received by the Clerk at least 3 days prior to the meeting Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.

District and County Councillor update – 5 minutes

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Introduction of Council and Apologies
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT - Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.
3. CONSIDERATION OF ITEMS FOR DISCUSSION IN CLOSED SESSION
 - 3.1 Staffing matters
4. TO RECEIVE AND APPROVE THE MINUTES OF THE PREVIOUS COUNCIL MEETINGS AS CORRECT AND MATTERS ARISING TO BE CARRIED FORWARD TO NEXT MEETING
5. VILLAGE HALL UPDATE
 - 5.1 Resolve to agree for village hall painting and decorating quotations to be obtained.
 - 5.2 Discuss and resolve to agree VE day Celebrations
6. OPEN SPACES
 - 6.1 Discuss meeting with Open Space Contractors
 - 6.2 Discuss and resolve to agree land transfer requests

7. ALLOTMENT UPDATE

8. PLANNING

- 8.1 Application Reference: 19/1565/FUL – Amendment to planning application
Proposal: Erection of 4no. units comprising of B1, B2 and B8 uses with associated access and car parking.

9. CORRESPONDENCE – EMAIL, WRITEN, TELEPHONE, PERSONAL circulated to Councillors prior to meeting

- 9.1 Oak Tree drive concern

10. FINANCE

- 10.1 Bank reconciliation as of Monday 7th October
10.2 Table of invoices (Already circulated) To be agreed and paid
10.3 Discuss S106 Claims

11. LITTER PICKER REPORT

12. TRAINING DAYS AND MEETINGS - Cllr/Clerk feedback on courses and meetings attended.

13. 2020 Meeting Diary Dates

14. DATE AND TIME OF NEXT MEETING