

WITHAM ST HUGHS PARISH COUNCIL

PARISH COUNCIL MEETING

AGENDA

Telephone: 01522 869643 E-mail: parish.clerk@withamsthughs-pc.gov.uk

Wednesday 21st November at 7.30pm

Parish Councillors are summoned to attend a Meeting of Witham St Hughs Parish Council which will be held at the Village Hall, Caraway Drive, Witham St Hughs, Lincoln

Public Questions Time -15 minutes. The time for each member of the public to speak is limited to 3 minutes. If more than one member of the public wishes to speak on the same topic then they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period. Written statements must be received by the Clerk at least 3 days prior to the meeting

Council is not required to give an immediate answer to a question or debate it at the meeting. Once Public Question Time is over and the Council has started the main meeting members of the public are welcome to remain for the duration of the meeting but may not participate further. There are occasions however when the public and press maybe excluded from a meeting due to the nature of the business to be discussed.

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

- 1. PUBLIC TIME, POLICE MATTERS, COUNTY AND DISTRICT COUNCILLORS REPORTS 15 minutes public speaking, three minutes per person**
 - 1.1 Chair has a list of five questions to be answered from two members of the public
- 2. APOLOGIES FOR ABSENCE**
- 3. CO-OPTION OF PARISH COUNCILLORS**
- 4. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT -** Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter
- 5. CONSIDERATION OF ITEMS FOR DISCUSSION IN CLOSED SESSION**
 - 5.1 Insurance
 - 5.2 Personnel
- 6. TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING OF 20th SEPTEMBER 27TH SEPTEMBER AND 17TH OCTOBER 2018 AS CORRECT AND MATTERS ARISING TO BE CARRIED FORWARD TO NEXT MEETING**
- 7. REMEMBRANCE DAY UPDATE**
- 8. OPEN SPACES**
 - 8.1 Bund Update
 - 8.2 Tree work quotes

9. COMMUNITY ENGAGEMENT

- 9.1** Update on Public Consultation for Phase 3 Playpark(s) and playpark Airman's quarters.
- 9.2** Resolve to agree action for Airman's quarters

10. ALLOTMENTS UPDATE

- 10.1** Lease update
- 10.2** resolve to agree new Tennant Terms and conditions
- 10.3** resolve to agree to purchase breathable sheets for vacant plots
- 10.4** Discuss and resolve to agree to purchase wildlife cameras
- 10.5** Discuss and resolve to agree 2020/21 fees

11. PLANNING

- 11.1** **18/1262/FUL | Change of use to children's day nursery | The Dovecote Newark Road Swinderby Lincoln Lincolnshire LN6 9HN**
- 11.2** **18/1126/FUL | Erection of 23no. new industrial units (B1,B2,B8). | Land At St Hughs Business Park Camp Road Witham St Hughs Lincoln LN6 9TW**

12. CORRESPONDENCE – EMAIL, WRITEN, TELEPHONE, PERSONAL - Circulated to Councillors prior to meeting

- 12.1** Bund Clearance
- 12.2** Street lighting on Juniper Way
- 12.3** Lavender Drive Footpath
- 12.4** Lavender Drive Trees
- 12.5** Injured Puppy
- 12.6** Cell 17 enquiry
- 12.7** Oak tree drive
- 12.8** Request to adopt land

13. FINANCE

- 13.1** Bank reconciliation as of 19th November 2018
- 13.2** Table of invoices (Already circulated) To be agreed and paid
- 13.3** Discuss and resolve to agree to formation of grant funding committee

14. LITTER PICKER REPORT

15. VILLAGE HALL UPDATE

- 15.1** Discuss and Resolve to agree Updated Terms and Conditions for hall Hire
- 15.2** Discuss and resolve to agree 2019/20 hall hire fee
- 15.3** Discuss and resolve to agree Purchase of CCTV upgrade

16. TRAINING DAYS - Cllr/Clerk feedback on courses attended. Confirm future dates booked

- 16.1** Cllr Harrison and Clerk – Budgeting and finances
- 16.2** Upcoming Planning course
- 16.3** Councillor Training

16. DATE AND TIME OF NEXT MEETING – Wednesday 16th January 2019 at 19:30