



MINUTES OF THE MEETING

THURSDAY 16TH MAY 2018 AT 19:30.

	Clerk		No Clerk employed at this time
	Present		Cllr Harrison, Snape, Rothwell, Morfett, Linnell and Woods present
	Public Speaking	•	<p>15 Members of the public present</p> <p>No correspondence submitted for public speaking time.</p> <p>Member of the public informed Chair that he had submitted questions. Questions were submitted on 18th which was not within the required time to be added to agenda as per public speaking policy.</p> <p>Second member of the public complained that answers to previous correspondence from 2 months ago have not been answered and argued that the Parish Council have not held an AGM. Previous Clerk Nicola Green, attending as a member of the public confirmed that an AGM was held and there are minutes available to confirm this. Cllr Rothwell suggests that Resident submits the questions again.</p> <p>Third member of the public queried that street lighting is switched off at night and had not been aware of new policy in place. Confirmed that highways make decisions regarding lighting. Resident to contact L.C.C. Requested that any further questions be submitted to the Parish Council.</p>
18 : 9 : 1	Apologies	1.1	Dist Cllr Sally Appleby – Resolved to accept
NOTES:	NOTES		<p>Moved into the Parish Council meeting.</p> <p>Member of the Public produced video camera and recorded the Council.</p> <p>Chair informed public that they were not permitted to speak. Complaint from member of the public that he did not know about the new policy. Chair, Cllrs Morfett and Snape explained reasons for the policy being in place.</p>
18 : 9 : 2	Declarations of interest	2.1	Cllr Peter Rothwell, District Councillor and Allotment plot holder
18 : 9 : 3	Closed Session Items	3.1	Staffing matters
18 : 9 : 4	Approval of notes from last meeting. Matters arising	4.1	Draft minutes of the meeting on Tuesday 7 th and Wednesday 14 th August 2018 approved as correct. Two documents: minutes of the meetings
18 : 9 : 5	Internal Auditor	5.1	Agreed by resolution to appoint Mr Johnson as internal auditor
18 : 9 : 6	Remembrance day	6.1 6.2	Agreed by resolution to purchase British Legion Wreath Agreed by resolution to provide refreshments with a budget of £50

		6.3	Agreed by resolution to hold remembrance Service. Cllr Morfett to plan and service to be led by Reverend Dee or Jon Brown
18 : 9 : 7	Open Spaces	7.1	Wet pour surfaces in need of repair or replacement. Proposed to replace with bonded rubber mulch. All three parks in need of maintenance. Three quotations received so far. £11544 to repair current wet pour Three quotes for rubber much – VAT to be added. £31805, £27742 and £38000. Cllr Snape to do further research
		7.2	New Pitch not ready for current season, more work required to improve surface
		7.3	Discussed purchase of benches - £1824 plus VAT. Cllr Snape to collect quotations. Agreed by resolution benches with backs and to be composite material.
		7.4	One quotation so far for new goal posts. £2865. Cllr Wood to collect more quotations.
		7.5	Cllr Linnell to collect quotations for picnic benches
		7.6	Agreed by resolution to letter drop properties backing onto Camp road bund. Proposal of up to 3 metre clearance for future maintenance. Quotations for the work are £14,900, £12,650 and £11,121. Ongoing maintenance would be £570 per cut
		7.7	Agreed by resolution to clear dyke behind the village hall. Environmental department at NKDC have authorised work. Work to be halted immediately should protected species be found. Quotations received are £1510.87, £1200 and £1365. Agreed by resolution to appoint company with £1200 quotation. Cllr Morfett to liaise with company to set a date. Likely to be December/January
18 : 9 : 8	Community Engagement	8.1	Community engagement poll required to discuss and agree to play park requirements for old Airman's quarter area of the Village. Cllr Linnell to continue with project
18 : 9 : 9	Allotment Update	9.1	Contract is still with the solicitors. Further damage and burglary at the allotments recently
18 : 9 : 10	Planning	10.1	Cllr Rothwell discussed pre-planning application for Crematorium on land at Haddington Road, Thurlby. Concerns raised for traffic volume
18 : 9 : 11	Correspondence – Email, Written, Telephone and Personal	11.1	To instruct solicitors regarding land transfer on Oak Tree Drive.
		11.2	Complaint regarding flag etiquette. Vanity flag removed, thank you to the resident to bringing it to our attention. Complaint regarding wreaths. Wreaths will not be removed. WSH VHEC to purchase a new flag for the Village. Thanks to the VHEC
		11.3	Tall Pines Trees to be reviewed by Arborist at time of Tree survey
		11.4	Two requests from residents to inspect accounts. Audited accounts need to be made GDPR compliant. Once Clerk is in place, this will be arranged and available for viewing.
		11.5	Witham St Hughs Academy to replant bushes removed for building by the end of September.
		11.6	Road Sweeping complaint has been rectified by NKDC contractor since residents letter.
		11.7	Tall Pines land transfer is currently with the Solicitor
18 : 9 : 12	Finance	12.1	Bank reconciliation as of 19 th September 2018 approved as correct
		12.2	Table of invoices agreed by resolution to be paid
18 : 9 : 13	Litter Picking Report	13.1	Issues with broken glass and litter in MUGA. Dog waste bin at Violet walk has the usual problems. To be kept under review. The Parish Council thank our litter Picker for his fabulous work
18 : 9 : 14	Village Field and Hall hire for Charities	14:1	Agreed by resolution that all charities receive a 50% discount on hall hire.

18 : 9 : 15	Councillors Attending Meetings	15.1	
18 : 9 : 16	Staffing matters	16.1	Appointment of Clerk/RFO to be discussed and agreed in closed session
		16.2	Appointment of Caretaker to be discussed and agreed in closed session
18 : 9 : 17	Councillors attending meetings	17.1	Cllr Snape attended Community engagement training. To plan more community engagement projects. Cllr Snape attended Bid writing training. To use knowledge to help raise funds for future projects
18 : 9 : 18	Next Meeting	18.1	Wednesday 21 st November 2018 at 19:30
	Meeting closed		21.15

Signed.....Chair/Vice Chair

Dated.....

DRAFT