# Witham St Hughs Parish Council

Prepared by: _____ Date: _____

*Name and Role (Clerk/RFO etc)*

Approved by: _____ Date: _____

*Name and Role (RFO/Chair of Finance etc)*

| | | | | |
|---|---|---|---|---|
| | **Bank Reconciliation at 30/09/2021** | | | |
| | Cash in Hand 01/04/2021 | | | 285,710.44 |
| | **ADD**<br>Receipts 01/04/2021 - 30/09/2021 | | | 99,260.01 |
| | | | | 384,970.45 |
| | **SUBTRACT**<br>Payments 01/04/2021 - 30/09/2021 | | | 54,286.69 |
| **A** | **Cash in Hand 30/09/2021**<br>(per Cash Book) | | | **330,683.76** |
| | Cash in hand per Bank Statements | | | |
| | Petty Cash | 10/05/2021 | 0.00 | |
| | Allotment Account | 30/09/2021 | 5,245.69 | |
| | Reserve Account | 30/09/2021 | 260,976.72 | |
| | Main Account | 30/09/2021 | 64,374.04 | |
| | | | | **330,596.45** |
| | Less unpresented payments | | | 2.69 |
| | | | | 330,593.76 |
| | Plus unpresented receipts | | | 90.00 |
| **B** | **Adjusted Bank Balance** | | | **330,683.76** |
| | **A = B Checks out OK** | | | |

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