Witham St Hughs Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2021			
	Cash in Hand 01/04/2021			285,710.44
	ADD Receipts 01/04/2021 - 31/10/2021			100,206.57
				385,917.01
	SUBTRACT Payments 01/04/2021 - 31/10/2021			61,700.63
A	**Cash in Hand 31/10/2021** (per Cash Book)			**324,216.38**
	Cash in hand per Bank Statements			
	Petty Cash	10/05/2021	0.00	
	Allotment Account	31/10/2021	5,245.69	
	Reserve Account	31/10/2021	260,976.72	
	Main Account	31/10/2021	57,993.97	
				324,216.38
	Less unpresented payments			
				324,216.38
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**324,216.38**
	A = B Checks out OK			

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