Witham St Hughs Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/11/2021			
	Cash in Hand 01/04/2021			285,710.44
	ADD Receipts 01/04/2021 - 30/11/2021			100,632.72
				386,343.16
	SUBTRACT Payments 01/04/2021 - 30/11/2021			75,054.77
A	**Cash in Hand 30/11/2021** (per Cash Book)			**311,288.39**
	Cash in hand per Bank Statements			
	Petty Cash	10/05/2021	0.00	
	Allotment Account	30/11/2021	5,128.69	
	Reserve Account	30/11/2021	260,976.72	
	Main Account	30/11/2021	45,182.98	
				311,288.39
	Less unpresented payments			
				311,288.39
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**311,288.39**
	A = B Checks out OK			

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