

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 15th June 2022 at 7pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Poppewell

Parish Clerk

13.04.2022

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 18th May 2022 to be approved as minutes.
5. Notes of the Extra-ordinary Parish Council meeting held on Wednesday 1st June 2022 to be approved as minutes.
6. Clerks Update & Correspondence, and to Resolve to approve any subsequent actions.
7. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Annual Reconciliation as at 31.05.2022
 - c. To appoint the Internal Auditor for the Years ending 31st March 2023 & 31st March 2024
 - d. To approve the purchase costs for additional caretaking equipment (costs previously circulated).
 - e. To consider the quote to upgrade the Fire Alarm panel (quotes previously circulated)
8. To review the following policies.
 - a. Lone Working Policy

- b. Sickness & Absence Policy
 - c. Grievance Policy
 - d. Disciplinary Policy
 - e. Expenses Policy
9. To consider adopting the new North Kesteven Code of Conduct 2022
 10. Village Hall Extension discussions and to agree any subsequent costs
 11. To Review the play parks annual inspection reports
 12. To consider applying for the Local Council Award Scheme.
 13. Phase 3 Open Spaces discussions.
 14. LALC Training
 15. DATE AND TIME OF NEXT MEETING.

Parish Council Meeting Wednesday 20th July 2022 at 7pm