



**Minutes of Witham St Hughs Parish Council meeting held on Wednesday 18th January 2023
at 7.00pm at the village hall.**

<https://witham-st-hughs.parish.lincolnshire.gov.uk/>

Present Cllr Karen Harrison - Chairman, Cllr Danny Bell - Vice Chair, Cllr Spencer Hall & Cllr Derek Fletcher.

District Councillor Peter Overton

Rachel Popplewell – Parish Clerk

Cllr Overton made comment that the amendments are out for review for the new Local Plan. Insulation grants are available for qualifying households.

Agenda Items

1. Welcome and Apologies.

The Chair welcome everyone to the meeting.

Apologies were received from Cllr Strickland; it was **Resolved** to accept the apology & reason for absence. All agreed – show of hands.

Cllr Winser absent.

2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.

None

3. Health & Safety brief.

Nothing to report.

4. Notes of the Parish Council meeting held on Tuesday 20th December 2022 to be approved as minutes.

It was **Resolved** to approve the notes as minutes – all agreed by a show of hands, signed by the Chairman.

5. Notes of the Extra-Ordinary Parish Council meeting held in closed session on Thursday 12th January 2023 to be approved as minutes.

It was **Resolved** to approve the notes as minutes – all agreed by a show of hands, signed by the Chairman.

6. Clerks Update & Correspondence, and to Resolve to approve any subsequent actions.

The Clerk asked the Councillors to set the date for the Annual Parish Meeting – 22nd March 2023 was proposed – All Agreed, show of hands.

Tea Together group asked if they could store 2 boxes of children's toys at the hall, this was approved by the Councillors.

The Clerk made comment that IT support would now be under the name Fox Owmbly Ltd, not Rapitech. All contact details will remain the same.

Elections will take place on 4th May 2023 for parish councillors. The Clerk advised that briefings are available to support candidates. The Clerk made comment that she would collect their nomination forms, during the February briefing. They would need to be completed and HAND delivered back to the District Council.

7. Finance

- a. To Authorise the signing of orders for payment, list previously circulated.

It was **Resolved** to approve the list of payments – All Agreed, show of hands.

- b. To receive the Bank Reconciliation as at 31.12.2022

The bank reconciliation as at 31.12.2022 was presented to council, showing the accounts balanced – signed by Cllr Fletcher.

Cllr Harrison reminded councillors to spend time with the Clerk to review practices to satisfy the internal audit requirements. The Clerk confirmed that Cllr Strickland had reviewed the processes actioned by the Clerk.

- c. To consider & approve the budget for the financial year 2023/2024

The Clerk presented the budget to the Council for consideration.

Each spending pot was agreed using previous years costing & projected spending for 2023/2024.

After discussions it was **Resolved** to accept the budget figures for 2023/2024.

- d. To resolve to set the Precept for the financial year 2023/2024.

After discussions it was **Resolved** to request a Precept amount of £117,660.46. This denotes an increase of 19.39%, in monetary terms this is a £17.90 annual increase on a band D property.

All agreed – Show of hands.

Action Clerk.

- e. To agree the costs to put the TV on a swing out bracket and to repair the current wiring.

The quote for the repairs, had not been received. After discussions it was **Resolved** to propose a budget of £250 be approved, so the work can be carried out as soon as the quote is received.

All agreed – show of hands.

8. Planning – to consider the following planning applications –

- a. Erection of Carport. 5 Pendred Avenue, Witham St Hughs, Lincoln.

Ref – 22/1782/HOUS

After discussions it was **Resolved** to submit ‘no comment’ to the application. All Agree – show of hands.

- b. Erection of balcony to front elevation.

44 Poppy Road, Witham St Hughs, Lincoln

Ref – 22/1682/HOUS

After discussions it was **Resolved** to submit the following comments ‘consideration should be given for the aesthetics of the street and surrounding areas, also the privacy of neighbouring properties. All agreed – show of hands.

- c. Erection open-sided lean-to extension to form covered storage area to recently approved (22/1216/FUL) 4-bay extension to workshop.

Unit 1 Camp Road, Witham St Hughs.

Ref – 22/1761/FUL.

After discussions it was **Resolved** to submit ‘no comment’ to the application. All Agree – show of hands.

9. To review the following policies

- a. Training & Development
- b. Donations & Grants

After discussions it was **Resolved** to accept the polices, with a slight amendment to the Training & Development Policy wording. All agreed – show of hands. Action Clerk.

10. Training.

The Chair made comment that a list of training events is circulated each month from LALC all councillors are encouraged to attend training on a regular basis.

CLlr Harrison, CLlr Bell & CLlr Hall – booked onto the Planning training. Action Clerk.

11. DATE AND TIME OF NEXT MEETING.

Parish Council Meeting Wednesday 15th February 2023 at 7.00pm

Signed

Print

Date

Meeting closed 8.50pm