

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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**NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED** to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 19<sup>th</sup> April 2023 at 7.00pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

*Rachel Poppewell*

Parish Clerk

14.04.2023

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 15<sup>th</sup> March 2023 to be approved as minutes.
5. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
6. Finance.
  - a. To Authorise the signing of orders for payment, list previously circulated.
  - b. To receive the Annual Bank Reconciliation as at 31.03.2023
  - c. To approve the purchase of 4 replacement trees plus stakes for Oak Tree Park, at a cost of £200
  - d. To approve the purchase of a bag of top soil for repairs to open spaces.
7. To consider, approve and sign the Annual Governance Statement 2023/2023.
8. To approve & sign the Accounting Statements 2023/2023.
9. To review & adopt the following policies.
  - a. CCTV Policy
  - b. Equality Policy
  - c. Recording of Meetings Policy.

10. To consider the following planning application
  - a. Application for the approval of reserved matters for 182 dwellings (cells 1a, 1b and 1c) comprising details of appearance, landscaping, layout, and scale pursuant to Outline Planning Permission 15/1347/OUT - Erection of up to 1,100 dwellings and 150 care/retirement units (C2/C3), the formation of a roundabout to Camp Road, A46 junction improvement works, public open spaces and associated service infrastructure (outline with means of access)  
Witham St Hughs Phase Iii Cells 1A, 1B And 1C East of Camp Road and North of Hannah Crescent  
Ref – 22/1478/RESM
  - b. Application to discharge condition 27 (details of outdoor playing fields) re planning permission 15/1347/OUT (Erection of up to 1,100 dwellings and 150 care/retirement units (C2/C3), the formation of a roundabout to Camp Road, A46 junction improvement works, public open spaces and associated service infrastructure (outline with means of access)  
Witham St Hughs Phase III East of Camp Road and North of Hannah Crescent Witham St Hugh's.  
Ref – 22/1518/DISCON
  - c. Proposed two storey side extension and alteration to dwelling, external alterations to driveway with new access to highway.  
20 Satterley Close, Witham St Hughs.  
Ref – 23/0392/HOUS
11. To consider the possible options & costings for a new piece of equipment for Hedge Lane play park.
12. Village Hall extension update and to consider the revised plans, to Resolve to set up a working group for the hall extension.
13. To approve the areas of Phase 2 to be adopted from Strawson's, as per maps supplied and to Resolve to sign the Letter of Engagement between the Parish Council and Knights PLC.
14. Update of meeting with the Scouts
15. To agree to run Saturday morning parish council surgeries.
16. DATE AND TIME OF NEXT MEETING.

**Annual Parish Council Meeting 17<sup>th</sup> May 2023 at 7pm**