

Email

To: parish.clerk@withamsthughs-pc.gov.uk Date: 06 September 2023

Organisation: Witham St Hughs Parish Council Our ref: LI0426

From: sba@pkf-l.com Your ref:

Dear Mrs Popplewell

We issued our external report and certificate for Witham St Hughs Parish Council on 02 September 2023 which contained one 'except for' matter in relation to the incorrect accounting basis being used, and one 'other' matter, in relation to a missing Barclays bank statement.

We note that we requested a copy of the bank statement, and this was subsequently provided on 08 August 2023.

Unfortunately, this was missed by the reviewer and the 'other' matter was incorrectly raised.

As you are aware, once we issue our opinion and certify closure we are unable to reissue our report; however this email may be published with the External Auditor Report for clarification.

We apologise for any inconvenience caused.



SBA Team
For and on behalf of PKF Littlejohn LLP
sba@pkf-l.com

Tel: +44 (0)20 7516 2200 • www.pkf-l.com
PKF Littlejohn LLP • 15 Westferry Circus • Canary Wharf • London E14 4HD

If there are any problems receiving this message please telephone +44 (0)20 7516 2200

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