

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 20th September 2023 at 7.00pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Popplewell

Parish Clerk

15.09.2023

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 16th August 2023 to be approved as minutes.
5. Notes of the Extra-Ordinary Parish Council meeting held on Saturday 2nd September 2023 to be approved as minutes.
6. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
7. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 31.08.2023
 - c. To receive the External Audit report 2022/2023
 - d. To consider the request for a reduction in hall hire fees for Tea Together.
 - e. To discuss the Village Events Committee email regarding their invoice from Beer Festival
 - f. To approve the quote to remove the waste from the allotments.
8. To review Financial Regulation number 4.

9. To discuss the location/relocation of the bins around the village hall.
10. Fosse Green Energy Action Group meeting update, to include appointing members to the group and to consider a donation to the group.
11. To consider the following planning application.
 - a. Installation of a Solar PV array development and associated infrastructure to generate electricity for the operation of Swinderby Quarry Plant Machinery & Site Offices.
Swinderby Quarry, Camp Road, Witham St Hughs.
Ref – PL/0055/23
 - b. To consider any additional comments for planning appeal notice (22/1084/FUL)
Ref – APP/R2520/W/23/3318864
12. To review and approve any changes to the following policies.
 - a. Councillor Vacancy & Co-option Policy
 - b. Whistle Blowing Policy
 - c. Complaints Procedure & Handling method.
13. To discuss Remembrance Day Service & arrangements.
14. Update from Parish Councillor Surgery.
15. Playparks update.
16. Village Hall Extension Update.
17. DATE AND TIME OF NEXT MEETING.

Parish Council Meeting Wednesday 18th October 2023 at 7pm