

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 15th November 2023 at 7.00pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Popplewell

Parish Clerk

10.11.2023

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 18th October 2023 to be approved as minutes.
5. Notes of the Extra-ordinary Parish Council meeting held in closed session on Monday 30th October 2023 to be approved as minutes.
6. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
7. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 31.10.2023
8. To review and approve any changes to the following policies.
 - a. Pay Policy.
 - b. Anti-Fraud & Corruption Policy.
 - c. Review Terms of Reference for the Allotment Committee.

9. Play Parks update, to resolve to approve revised designs & costings.
10. To approve comments to submit for the Lincolnshire Police Priority Setting meeting.
11. Village Hall Extension Update, to review plans & costings.
12. Outcome of resident complaint meeting, as per October minutes.
13. DATE AND TIME OF NEXT MEETING.

Parish Council Meeting Wednesday 20th December 2023 at 7pm