



## WITHAM ST HUGHS ALLOTMENT COMMITTEE MEETING AGENDA

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**NOTICE IS HEREBY GIVEN that a meeting of Witham St Hughs Parish Council Allotment Committee will be held on Monday 29<sup>th</sup> January 2024 at 7.00pm, at the Village Hall.**

*Rachel Popplewell*

Parish Clerk

24.01.2024

### **CHAIRMANS WELCOME & FIRE SAFETY BRIEF**

Public Comment – 10 minutes are allowed for the public to make any comments or ask questions.

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.
3. Notes of the Allotment Committee meeting held on Tuesday 5<sup>th</sup> December 2023 to be approved as minutes.
4. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
5. To review the Risk assessment.
6. To confirm date for next allotment plot inspections – 24<sup>th</sup> February 2024.
7. Report from Liaison Officers to include:
  - a. Vacant Plots
  - b. Remaining rubbish on the plots.
8. Allotment flooding update.
9. Date & time of the next meeting

**25<sup>th</sup> March 2024 at 7pm.**



The Allotment Committee will then move into Closed Session to consider the following.

1. Update on plot holders issued with eviction notices & warning letters following the Allotment committee meeting on the 5<sup>th</sup> December 2023.