

Witham St Hughs Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

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|-----------------------------|---|------------|-------------------|------|--------------|------------|-----------|-----------------|------------|-----------|-------------------|------------|----------|---------------------|------------|-----------|----------------|------------|--------|----------------------------|------------|-----------|-----------------------------|------------|-----------|--|--|
| | Bank Reconciliation at 31/01/2024 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Cash in Hand 01/04/2023 | | 357,005.67 | | | | | | | | | | | | | | | | | | | | | | | | |
| | ADD Receipts 01/04/2023 - 31/01/2024 | | 185,391.32 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 542,396.99 | | | | | | | | | | | | | | | | | | | | | | | | |
| | SUBTRACT Payments 01/04/2023 - 31/01/2024 | | 150,070.52 | | | | | | | | | | | | | | | | | | | | | | | | |
| A | Cash in Hand 31/01/2024 (per Cash Book) | | 392,326.47 | | | | | | | | | | | | | | | | | | | | | | | | |
| | Cash in hand per Bank Statements | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Petty Cash</td> <td style="width: 30%;">30/04/2021</td> <td style="width: 30%; text-align: right;">0.00</td> </tr> <tr> <td>Main Account</td> <td>31/01/2024</td> <td style="text-align: right;">18,075.73</td> </tr> <tr> <td>Reserve Account</td> <td>31/01/2024</td> <td style="text-align: right;">98,115.90</td> </tr> <tr> <td>Allotment Account</td> <td>31/01/2024</td> <td style="text-align: right;">5,207.57</td> </tr> <tr> <td>Unity Trust Savings</td> <td>31/01/2024</td> <td style="text-align: right;">99,299.24</td> </tr> <tr> <td>Unity Trust T2</td> <td>31/01/2024</td> <td style="text-align: right;">922.30</td> </tr> <tr> <td>Cambridge Building Society</td> <td>31/01/2024</td> <td style="text-align: right;">85,257.36</td> </tr> <tr> <td>Nationwide Building Society</td> <td>31/01/2024</td> <td style="text-align: right;">85,688.82</td> </tr> </table> | Petty Cash | 30/04/2021 | 0.00 | Main Account | 31/01/2024 | 18,075.73 | Reserve Account | 31/01/2024 | 98,115.90 | Allotment Account | 31/01/2024 | 5,207.57 | Unity Trust Savings | 31/01/2024 | 99,299.24 | Unity Trust T2 | 31/01/2024 | 922.30 | Cambridge Building Society | 31/01/2024 | 85,257.36 | Nationwide Building Society | 31/01/2024 | 85,688.82 | | |
| Petty Cash | 30/04/2021 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Main Account | 31/01/2024 | 18,075.73 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reserve Account | 31/01/2024 | 98,115.90 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Allotment Account | 31/01/2024 | 5,207.57 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unity Trust Savings | 31/01/2024 | 99,299.24 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unity Trust T2 | 31/01/2024 | 922.30 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cambridge Building Society | 31/01/2024 | 85,257.36 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nationwide Building Society | 31/01/2024 | 85,688.82 | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 392,566.92 | | | | | | | | | | | | | | | | | | | | | | | | |
| | Less unrepresented payments | | 240.45 | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | 392,326.47 | | | | | | | | | | | | | | | | | | | | | | | | |
| | Plus unrepresented receipts | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B | Adjusted Bank Balance | | 392,326.47 | | | | | | | | | | | | | | | | | | | | | | | | |
| | A = B Checks out OK | | | | | | | | | | | | | | | | | | | | | | | | | | |