

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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**NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED** to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 20<sup>th</sup> March 2024 at 7.00pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

*Rachel Poppewell*

Parish Clerk

15.03.2024

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 21<sup>st</sup> February 2024 to be approved as minutes.
5. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
6. Finance.
  - a. To Authorise the signing of orders for payment, list previously circulated.
  - b. To receive the Bank Reconciliation as at 29.02.2024
7. To discuss the proposal for the noise reduction scheme on Phase 3 bund alongside the A46.
8. Phase 2 transfer update
9. Update regarding bin responsibility on Phase 3.
10. Allotment inspection update

11. To review the following policies,
  - a. Health & Safety Policy
  - b. Community Engagement Policy
  - c. Communications Policy
  - d. Freedom of Information – Publication Scheme
  - e. Abusive, Persistent, or Vexatious Policy
  
12. To approve the plans for the village hall extension and to approve costs for the next phase.
  
13. Play Park update.
  
14. DATE AND TIME OF NEXT MEETING.

**Parish Council Meeting Wednesday 17<sup>th</sup> April 2024 at 7pm**