

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 17th April 2024 at 7.00pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Poppewell

Parish Clerk

12.04.2024

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 20th March 2024 to be approved as minutes.
5. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
6. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 31.03.2024.
 - c. To review the budget as at 31.03.2024.
 - d. To approve the quote for the Annual Playpark Inspections.
7. To review the following policies,
 - a. CCTV Policy
 - b. Equality Policy
 - c. Recording of Meeting Minutes
 - d. Dignity at Work Policy

8. Play Parks update.
9. Village Hall Extension Update
10. To adopt the Large Events Terms & Conditions
11. DATE AND TIME OF NEXT MEETING.

Annual Parish Council Meeting Wednesday 17th April 2024 at 7pm

12. To Resolve to move into closed session to discuss the following items.
13. To appoint a new Litter Picker.