



**Notice is hereby given, and committee members are requested to attend the next meeting of Witham St Hughs Personnel Committee on Monday 8<sup>th</sup> July 2024 at 3pm, at Witham St Hughs Village Hall.**

Rachel Popplewell

Parish Clerk

02.07.2024

#### AGENDA

1. To elect a Chair for the Personnel Committee.
2. Welcome and apologies.
3. To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and requests for dispensations.
4. To review the following policies.
  - a. Grievance Policy
  - b. Sickness & Absence Policy