

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 17th July 2024 at 7.00pm in the village hall.

At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Poppewell

Parish Clerk

12.07.2024

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Tuesday 18th June 2024 to be approved as minutes.
5. Notes of the Personnel Committee meeting held on Monday 8th July 2024 to be approved as minutes.
6. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
7. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 30.06.2024
 - c. To review the budget as at 30.06.2024.
 - d. To consider the purchase of a parish council beacon.
 - e. To approve the new quotes for the Gas Supply
 - f. To consider the installation of 2 litter bins and associated costs.
 - g. To approve the costs of the new play park signs.
 - h. To consider the quotes to install the new benches – quotes previously circulated

8. To review the following policy.
 - a. Risk Management Policy

9. To adopt the following new policies
 - a. Risk Register
 - b. Financial Regulations

10. Play Parks update to include
 - a. update on the outstanding repairs to the new play equipment
 - b. To consider applying to the Rural England Prosperity Fund (REPF).

11. Land transfer's update to include
 - a. Signing of the Land Transfer documents (Parish Council field over to Lincolnshire County Council).
 - b. Scouts land transfer
 - c. Phase 2 transfer

12. To Resolve to confirm the Parish Councils approval of the Deed of Variation – s106 agreement MEC.

13. Allotment inspections update.

14. Re-cap of meeting with Strawson's.

15. DATE AND TIME OF NEXT MEETING.

Parish Council Meeting Tuesday 20th August 2024 at 7pm