

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 18th September 2024 at 7.00pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Popplewell

Parish Clerk

13.09.2024

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. To Resolve to fill by Co-option the Parish Councillor Vacancy.
4. Health & Safety brief.
5. Notes of the Parish Council meeting held on Thursday 22nd August 2024 to be approved as minutes.
6. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
7. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 31.08.2024
 - c. To consider the quotes to clean Cuckoo Walk blocked paved area
8. To consider the Scouts request for a charity discount on their hall hire.
9. To discuss Remembrance Day Service.

10. To review Personnel Committee members.
11. To review the following policies
 - a. Complaints Procedure & Handling method
 - b. Councillor Vacancy & Co-option Policy
 - c. Whistleblowing Policy
12. Play Parks update to include
 - a. Update on the complaint to Playdale Playgrounds.
 - b. To resolve to agree any necessary repairs following the annual inspection.
 - c. Play Park monthly inspections.
 - d. To resolve to agree the £1700 match funding contribution for the REPF grant application.
13. To consider the quotes to repair the footpaths behind Warren Lane balance pond.
14. To discuss the information from Lincs FA and to agree any actions.
15. To investigate the costs for a new MUGA v the quote from Strawson's
16. To consider costings from Strawson to enlarge the play park area by 20% and carpark by additional 15 spaces.
17. To consider the quote from the arborist to carry out a more detailed survey for tree planting.
18. To consider the following planning application.
 - a. T1 – Cherry Trees x 3 – fell
 - T4 – alder, clear overhead streetlight and to side between two woodlands.
 - T6 – Oak – raise canopy on corner of Nettleton Drive near no80 to 5.2 meters.
 - T5 – Oaks – raise canopy on oaks opposite 43-51 Gibson Green to 5.2 meters.

Ref – 24/1064/TPO - Woodland adjacent to Gibson Green & Nettleton Drive.
19. Staffing
- 12 DATE AND TIME OF NEXT MEETING.

Parish Council Meeting Wednesday 16th October 2024 at 7pm