

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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**NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED** to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 18<sup>th</sup> December 2024 at 7.00pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

*Rachel Popplewell*

Parish Clerk

13.12.2024

**CHAIRMANS WELCOME & FIRE SAFETY BRIEF**

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief – to consider installing a double outside socket, for the Christmas Tree lights.
4. Notes of the Parish Council meeting held on Wednesday 20<sup>th</sup> November 2024 to be approved as minutes.
5. Notes of the Extra-ordinary Parish Council meeting held on Thursday 12<sup>th</sup> December 2024 to be approved as minutes
6. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
7. Finance.
  - a. To Authorise the signing of orders for payment, list previously circulated.
  - b. To receive the Bank Reconciliation as at 30.11.2024
  - c. To consider the quotes to clean the wet pour surfaces at the play parks.
  - d. To consider purchasing shelving units for the caretaker's cupboard @ £21.99 per unit.
8. Update on the Emergency Plan.
9. To consider the quotes to pipe in the ditch in between the village hall & the football field.

10. To consider the quotes for the footpath repairs adjacent to Co-op Park & Thyme Walk.
11. To consider the quotes for the repairs to Cuckoo Walk blocked paved area.
12. Update on Phase 2 walk round.
13. DATE AND TIME OF NEXT MEETING.

**Parish Council Meeting Wednesday 15<sup>th</sup> January 2025 at 7pm**