

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 15th January 2025 at 7.00pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Popplewell

Parish Clerk

10.01.2025

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 18th December 2024 to be approved as minutes.
5. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
6. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 31.12.2024
 - c. To review the budget as at 31.12.2024
 - d. To consider the quotes to clean the wet pour surfaces at the play parks.
7. To approve the budget and to Resolve to set the Precept the next financial year 2025/2026.
8. To discuss the focus points for the next 6 months, and to write a Business Development Plan.
9. To review the extension of the open spaces' contracts.
10. To consider re-positioning the bench & dog waste bin on the path behind Warren Lane Park.

11. To approve membership & the annual fee for LALC's training scheme

12. To review the following policies.

- a. Training & Development
- b. Donations & Grants

13. To Resolve to move into closed session.

14. To discuss the cleaning of the changing rooms.

15. DATE AND TIME OF NEXT MEETING.

Parish Council Meeting Wednesday 19th February 2025 at 7pm