

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

Telephone: 01522 869643

E-mail: parish.clerk@withamsthughs-pc.gov.uk

Website address: witham-st-hughs.parish.lincolnshire.gov.uk

NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 16th April 2025 at 7.00pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Popplewell

Parish Clerk

11.04.2025

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. To Resolve to fill by Co-option Parish Councillor Vacancy
5. Notes of the Parish Council meeting held on Wednesday 19th March 2025 to be approved as minutes.
6. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
7. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 31.03.2025.
 - c. To review the budget at the yearend 31.03.2025.
8. To review the Balance Pond surveys and to Resolve to approve any subsequent recommendations, actions & costs.
9. To review the plans for the VE Day Commemorations.

10. To consider the following planning application.
 - a. Proposed 2 storey extension front extension.
16 Hedge Lane, Witham St Hughs. Ref 25/0204/HOUS
 - b. To note comments collated for the following application.
Demolition of existing single storey extension & erection of two storey rear extension.
6 Hannah Crescent, Witham St Hughs. Ref 25/0215/HOUS.
11. To review the following policies –
 - a. Equality Policy
 - b. Dignity at Work Policy
 - c. Recording of Meetings Policy
 - d. CCTV Policy
 - e. Community Engagement Policy – *deferred from last meeting.*
12. To consider the new Play Park & Skate Park designs for Phase 3.
13. To consider the options for relocating the MUGA, either to use the existing equipment or purchase a new one.
14. To respond to the questions raised by the Scouts regarding their lease agreement.
15. DATE AND TIME OF NEXT MEETING.

Parish Council Meeting Wednesday 21st May 2025 at 7pm