

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 16th July 2025 at 7.00pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Poppewell

Parish Clerk

11.07.2025

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 18th June 2025 to be approved as minutes.
5. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
6. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 30.06.2025
 - c. To approve a budget to purchase a Christmas Tree, Stand, lights & refreshments for the Christmas tree lighting event.
 - d. To approve the cost to purchase a replacement baby swing for Cuckoo Park at a cost of £510.00
 - e. To approve the cost to purchase 10 x 30mph & 2 x 40mph speed signs at a cost of £240.00
7. To review the following policies.
 - a. Lone Working Policy
 - b. Grievance Policy
 - c. Dignity at Work Policy

8. To consider the requirements of the new Annual Governance Statement assertion 10 in the Annual Governance and Accountability Return.
9. To adopt the following new policies.
 - a. Information Technology Policy
 - b. Terms of Reference for the Policies Committee.
10. Planning
 - a. To note comments for the planning application – 25/0478/RESM. Submitted under Clerks delegated powers.
 - b. To consider the following planning application – to site an InPost Parcel Locker. Lincolnshire Co-op, Muntjac Way, Witham St Hughs. Ref – 25/0763/FUL.
11. To approve the quotes to repair the hot water system at the Village Hall.
12. To consider adopting areas of open space from Taylor Wimpy, as requested by North Kesteven District Council.
13. Village Hall Extension update.
14. To discuss the newly formed balance pond on Warren Lane.
15. DATE AND TIME OF NEXT MEETING.

Parish Council Meeting Wednesday 20th August 2025 at 7pm

Parish Council Meeting Tuesday 16th September 2025 at 7.30pm.