



**Minutes of Witham St Hughs Extra-Ordinary Parish Council meeting held on Thursday 31<sup>st</sup> July 2025 at 6pm at the village hall.**

<https://witham-st-hughs.parish.lincolnshire.gov.uk/>

Present Cllr Karen Harrison – Chair, Cllr Charlie Strickland, Cllr Mark Gascoigne & Cllr Andy O’Brien.

Rachel Popplewell Parish Clerk

**Agenda Items**

1. Welcome and Apologies.

The Chair welcomed everyone to the meeting.

No apologies

2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interest and requests for dispensations.

None.

3. To consider the revised quotes to install a hot water tank for the village hall.

The Clerk presented the revised quotes for consideration, after discussions it was **Resolved** to accept the quote from JKBS Ltd for £4050 + VAT. All agreed – show of hands.

4. To consider the renewal quotes for the gas supply for the Village Hall.

The Clerk presented the quotes for consideration, after discussions it was **Resolved** to accept the quote for a 2-year fixed deal with E-on at a rate of 5.7/pkw & 30pday standing charge. All agreed – show of hands.

Action Clerk

5. To appoint a Village Caretaker.

After discussions it was **Resolved** to appoint a new Village Caretaker, w.e.f 01.09.2025. Clerk was asked to contact, with the job offer. Pay and hours as per the Job description. 12 weeks probationary period. All agreed – show of hands.

Action Clerk.

6. To approve a budget to purchase tools for the new Village Caretaker.

Following the appointment of the new caretaker, it was **Resolved** to set a budget of £350, to purchase the required tools for the new role. Cllr Gascoigne to manage

Action MG.

7. To approve the quote to trim the carpark and surrounding area at the allotments.

The Chair made comment that the existing open spaces contractor had been asked to quote for the maintenance of the Carpark & surround areas at the Allotments, a quote of £300 was received. It was **Resolved** to accept the quote from FWR Popplewell & Son – all agreed, show of hands.



Signed .....

Print .....

Date .....