

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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**NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED** to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 17<sup>th</sup> December 2025 at 7pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

*Rachel Popplewell*

Parish Clerk

12.12.2025

**CHAIRMANS WELCOME & FIRE SAFETY BRIEF**

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 19<sup>th</sup> November 2025 to be approved as minutes.
5. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
6. Finance.
  - a. To Authorise the signing of orders for payment, list previously circulated.
  - b. To receive the Bank Reconciliation as at 30.11.2025
  - c. To approve the printing & delivery costs of the public consultation invites.
7. To review the new rates for the Electricity supply
8. To consider the quotes to carry out the Electrical Installation Condition Report (EICR)
9. To review the village hall, hire fees for 2026/2027

10. To Resolve to accept the recommendations from the Allotment Committee for the Allotment plot fees for the year 2027/2028
11. To consider the budget for the financial year 2026/2027.
12. To consider the following planning application –
  - a. Installation of EV charger to front of property  
64 Greenfinch Crescent, Witham St Hughs. Ref 25/1323/HOUS.
13. To Resolve to approve the Pension Contribution percentage rates for the next 3 years.
14. Village Hall Extension Update.
15. DATE AND TIME OF NEXT MEETING.

**Parish Council Meeting Wednesday 21<sup>st</sup> January 2026 at 7pm.**