

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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**NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED** to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 21<sup>st</sup> January 2026 at 7pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

*Rachel Popplewell*

Parish Clerk

16.01.2026

**CHAIRMANS WELCOME & FIRE SAFETY BRIEF**

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 17<sup>th</sup> December 2025 to be approved as minutes.
5. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
6. Finance.
  - a. To Authorise the signing of orders for payment, list previously circulated.
  - b. To receive the Bank Reconciliation as at 31.12.2025
  - c. To review the budget as at 31.12.2025
  - d. To review Parish Council reserves
7. To approve the budget and to Resolve to set the Precept the next financial year 2026/2027.
8. To approve the costs to re-join LALC training scheme - £185
9. To consider the quotes to clear Sorrel Road Balance Pond and purchase 100 whips to repair the hedging along the hoggin path nearby.

10. To consider the quotes to carry out the Electrical Installation Condition Report (EICR)
11. To consider the quotes to decorate the village hall entrance and office.
12. To consider the quotes to clear the allotment plots – cost £90per half plot.
13. To consider the quotes to create a new entrance onto the field, from the road leading to Cargill.
14. To consider the quote for the 3-year tree maintenance report.
15. To adopt the following policy
  - a. Investment Strategy.
16. To review the following policy
  - a. Training & Development Policy
17. Village Hall Extension Update.
18. DATE AND TIME OF NEXT MEETING.

**Parish Council Meeting Wednesday 18<sup>th</sup> February 2026 at 7pm.**