



MINUTES OF THE MEETING

Wednesday 27th November 2019

	Clerk		<ul style="list-style-type: none"> • Mrs Nicola Green
	Public Speaking		<ul style="list-style-type: none"> • 4 members of the public present • Cllrs Marianne and Peter Overton • Airman's quarter committee members discussed lack of playparks in the area following the decision to use the s106 monies towards planned super park. As discussed previously the land is privately owned and there is no suitable place for a park to be installed due to the current park being replaced by new homes. • Discussed Lincoln Proteins planning application. Meeting at NKDC planning 08.01.2020. • Update from Councillor Peter Overton.
19:11:1	Introduction of the Council and Apologies	1.1	Cllrs Harrison, Snape, Young and Eckert. Resolved to accept apology from District Councillor Appleby. Cllrs Linnell and Rothwell delayed due to work commitments.
19:11:2	Declarations of interest	2.1	Councillor Harrison – item 5.2
	20:15		Councillor Linnell arrived, giving apologies for late arrival
19:11:3	Closed Session Item	4.1	Staff
19:11:4	Approval of minutes	5.1	Notes of the previous meetings approved as correct – to be published
	20:30		Councillor Rothwell arrived, giving apologies for late arrival.
19:11:5	Councillors Attending meetings update	5.1 5.2	<p>Discussed outcome of meeting with Neil Chadwick from NKDC licensing department. Report attached.</p> <p>Councillor Harrison refrained from taking part in decisions due to DOI</p> <ul style="list-style-type: none"> • Discussed outcome of meeting with VHEC. Resolved to agree that VHEC is to have exclusive use of Village hall for events if required. 3 months' notice must be given. Clerk to write to Scott Smith who may have bookings affected by this. • Resolved to agree that charity bookings may run using the Parish Council License. All business bookings MUST purchase a TENS license. Clerk has amended the booking form to incorporate license details. • Resolved to agree that ALL bookings should continue to leave hall as found. This is to have all tables and chairs wiped down and stored, kitchen cleaned, waste bins emptied and removed from the building. Floors must be swept. The caretakers will then arrive to thoroughly vacuum, clean and mop. The VHEC may approach the caretakers to request they clean for them. This is an arrangement to be discussed between the two parties.
19:11:6	Village Hall Update	6.1 6.2 6.3 6.4	<p>Resolved to agree to purchase high security key safe. Clerk to source quotes</p> <p>Resolved to agree to purchase high security filing cabinet with lockable internal safe. Minimum of 60 minutes fire proof. Clerk to source quotes.</p> <p>Discussed 2020 Circus event, resolved to agree that it would be fantastic for the village. Clerk to liaise with Circus and Councillors to inform of availability for initial meeting.</p> <p>Discussed previously under item 5.2.</p>

		6.4 6.5 6.6	Resolved to agree to ICO membership. Clerk to arrange Request for Sunday Service booking once per month agreed by resolution. Resolved to agree that there will be no cost to the church. Clerk to inform
19:11:7	Remembrance Service update	7.1	The Parish Council give thanks to Reverend Dee Freeman, Mr. Mark May, Mr. Jon Brown and Witham St Hughs Women's institute for their assistance in planning and service on the day of the remembrance service. A total of £105 was raised for the Royal British Legion Poppy Appeal
19:11:8	Open Spaces	8.1 8.2 8.3 8.4	8.1 Play park update from Cllr Snape. The surfacing company have been delayed completing due to weather conditions but are hoping to have the Play Park on Warren Lane open within the next few weeks. 8.2 Resolved to agree for Cllrs Harrison, Rothwell and Linnell to meet open spaces contractor for annual inspection. Clerk to arrange 8.3 Reviewed quotations for Bus stop refurbishment. Resolved to agree that quotation B successful quote. Clerk to inform all businesses of decision. Maximum cost to be £1200. 8.4 Cllr Linnell and Clerk to work together to arrange adoption of phone box and purchase of defibrillator. Costs to be approved at next meeting.
19:11:9	Allotment Update	9.1	A number of plots available. Several warning letters have not been followed up at this time due to severe bad weather. To review before January meeting.
19:11:10	Planning	10.1 10.2	10.1 PL/0036/18 – Cllr Linnell to review accident occurrences on A46 near location of site. Cllr Rothwell is reviewing highways. Clerk has submitted objection 10.2 18/1525/FUL – Cllr Snape has submitted objection
19:11:11	Correspondence	11.1 11.2 11.3 11.4 11.5 11.6 11.7 11.8 11.9 11.10 11.11 11.12	11.1 Request from resident to adopt land bordering property – Rose Hip - to be reviewed at annual open spaces walk around 11.2 Request from Resident to adopt Land bordering property – Oaktree - to be reviewed at annual open spaces walk around 11.3 Dog Stencil – Resident MG to carry out stencil work on play park floors. 11.4 Sunday Lunch club is already under discussion. Cllr Snape to liaise with resident 11.5 Post box can be moved once the landowners and utility companies have approved. Royal Mail arranging this. 11.6 Privet Walk and Elder Close Trees - to be reviewed at annual open spaces walk around 11.7 Airman's Area Playpark - discussed in Public forum earlier 11.8 Camp Road Street Lights – Clerk to report to LCC Highways 11.9 Persimmon Signage – Clerk has emailed Persimmon regarding removal 11.10 Textile recycling bank – Agreed that no suitable location for an additional bank. One located at Co-op 11.11 Sunday Church Services – See item 6.6 11.12 Buttercup Way – Not Parish Council responsibility. Parish Council will not adopt areas with blocked paving
19:11:12	Policies	12.1 12.2 12.3	12.1 Resolved to agree to adopt Safeguarding Policy 12.2 Resolved to agree to adopt new CCTV Policy 12.3 Resolved to agree to adopt "Death of a National Figure" policy
19:11:13	Finance	13.1 13.2 13.3	13.1 Bank reconciliation of 26.11.2019 reviewed and approved as correct 13.2 Table of invoices agreed by resolution to be paid 13.3 Resolved to agree that decision relation to Maturing investment to be deferred. Once matured, add to reserve account.
19:11:14	Litter picking report	12.1	Remains the same
19:11:15	Training days	13.1	Only Cllrs Harrison and Snape available to attend farmers market for a short time. All other Councillors have plans. Cllr Harrison to inform WI of non-attendance

19:11:14	Date and time of next meeting	14.1	December 18 th 2019 at 19:30
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Meeting Closed: 21:30

Signed:..... Date.....

Chair / Vice Chair

Signed:..... Date.....

Councillor

DRAFT