# Witham St Hughs Parish Council

Prepared by: _____ Date: _____

*Name and Role (Clerk/RFO etc)*

Approved by: _____ Date: _____

*Name and Role (RFO/Chair of Finance etc)*

| | | | | |
|---|---|---|---|---|
| | **Bank Reconciliation at 28/02/2026** | | | |
| | Cash in Hand 01/04/2025 | | | 456,429.41 |
| | **ADD** | | | |
| | Receipts 01/04/2025 - 28/02/2026 | | | 261,119.12 |
| | | | | 717,548.53 |
| | **SUBTRACT** | | | |
| | Payments 01/04/2025 - 28/02/2026 | | | 303,098.92 |
| **A** | **Cash in Hand 28/02/2026** (per Cash Book) | | | **414,449.61** |
| | Cash in hand per Bank Statements | | | |
| | Petty Cash | 30/04/2021 | 0.00 | |
| | Main Account | 28/02/2026 | 9,407.94 | |
| | Business Premium Acc | 28/02/2026 | 40,323.62 | |
| | Allotment Account | 28/02/2026 | 6,045.71 | |
| | Unity Trust Savings | 28/02/2026 | 0.00 | |
| | Unity Trust T2 | 28/02/2026 | 502.20 | |
| | Cambridge Building Society | 31/01/2026 | 0.00 | |
| | Nationwide Building Society | 31/01/2026 | 0.00 | |
| | Reserve Account | 28/02/2026 | 2,935.00 | |
| | CCLA account | 28/02/2026 | 354,948.31 | |
| | | | | **414,162.78** |
| | Less unpresented payments | | | 13.17 |
| | | | | 414,149.61 |
| | Plus unpresented receipts | | | |
| **B** | **Adjusted Bank Balance** | | | **414,149.61** |
| | **Error A does NOT equal B** | | | |
| | **ERROR IS** | **£300.00** | | |

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