

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

Telephone: 01522 869643

E-mail: parish.clerk@withamsthughs-pc.gov.uk

Website address: witham-st-hughs.parish.lincolnshire.gov.uk

NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 22nd April 2026 at 7pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Popplewell

Parish Clerk

17.04.2026

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Wednesday 18th March 2026 to be approved as minutes.
5. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
6. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 31.03.2026
 - c. To Resolve to approve a monthly budget for the village caretaker.
 - d. To review the budget as at 31.03.2026.
7. To consider the request from EMICS for a donation of £500
8. To discuss the Football Pitch Maintenance update.

9. To review the following policies;
 - a. CCTV Policy
 - b. Recording of Meetings Policy
 - c. Health & Safety Policy

10. To consider the following planning applications
 - a. Application of Proposed Works to Trees Subject to Tree Preservation Order Ref 26/0477/TPO
 - b. Erection of warehouse for B2/B8 use
Hanger 5 Camp Road, Witham St Hughs. Ref – 26/0385/FUL

11. To resolve to appoint the new bar provider for Friday Night bar nights.

12. Village Hall Extension update.

13. To approve the lease/disposal of land under lease agreement for 29th Witham Scouts

14. To review Land Transfer LL315186, specifically clauses 2, 3 and 4 of panel 12, and agree to sign for Solicitor

15. To resolve to move into closed session to discuss the following
 - a. Staffing.
 - b. Terms & Conditions for the Bar Provision.

16. DATE AND TIME OF NEXT MEETINGS

Parish Meeting Thursday 7th May 2026 at 7pm

Annual Parish Council Meeting Wednesday 20th May 2026 at 7pm.