

WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 16th September 2026 at 7.00pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Poppfellow

Parish Clerk

11.09.2026

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.
2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.
3. Health & Safety brief.
4. Notes of the Parish Council meeting held on Thursday 20th August 2026 to be approved as minutes.
5. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.
6. Finance.
 - a. To Authorise the signing of orders for payment, list previously circulated.
 - b. To receive the Bank Reconciliation as at 31.08.2026
 - c. To approve the costs for the additional repairs to the opens space on Warren Lane & at the village hall, to include purchase of soil, grass seed and the costs to hire a roller.
7. To approve the purchase of the Solar Panel Speed Indicator Signs
8. To receive the External auditors Report 2025/2026

9. To review the following policies;
 - a. Risk Management Policy
 - b. Whistle Blowing Policy
 - c. Complaints Procedure & Handling Method
 - d. Risk Register
10. To confirm arrangements for the Remembrance Day Service on 8th November.
11. To discuss the arrangements for the Tree Lighting Event on 29th November. Village Hall Extension update.
12. Village hall extension update, traditional
13. Staffing
14. DATE AND TIME OF NEXT MEETINGS

Parish Council Meeting Wednesday 21st October 2026 at 7pm the Village Hall.