WITHAM ST HUGHS PARISH COUNCIL

The Village Hall, Caraway Drive

Witham St Hughs

Lincoln

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E-mail: parish.clerk@withamsthughs-pc.gov.uk

Website address: witham-st-hughs.parish.lincolnshire.gov.uk

NOTICE IS HEREBY GIVEN and COUNCILLORS are SUMMONED to attend the next meeting of Witham St Hughs Parish Council to be held on Wednesday 21st October 2026 at 7.00pm in the village hall. At which the under mentioned business will be transacted.

There will be a 10-minute public forum at the start of the meeting, followed by a further 10 minutes allocated to receive reports from County and District Councillors, your presence is required during this time.

All public questions must be sent in beforehand, with speaking restricted 3 minutes per person.

Rachel Popplewell

Parish Clerk

16.10.2026

CHAIRMANS WELCOME & FIRE SAFETY BRIEF

1. Welcome and Apologies.

2. TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011 AND OUTLINED IN THE COUNCILS CODE OF CONDUCT – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interest and any written requests for dispensations.

3. Health & Safety brief.

4. Notes of the Extra-Ordinary Parish Council meeting held on Saturday 12th September 2026 to be approved as minutes.
5. Notes of the Parish Council meeting held on Wednesday 16th September 2026 to be approved as minutes.

6. Notes of the Extra-ordinary Parish Council meeting held on Thursday 1st October 2026 to be approved as minutes.

7. Clerks Update & Correspondence - to Resolve to approve any subsequent actions.

8. <u>Finance.</u>
   a. To Authorise the signing of orders for payment, list previously circulated.
   b. To receive the Bank Reconciliation as at 30.09.2026
   c. To approve the costs to white line the football pitch
   d. To consider the quotes for the Cladding around the container and to lay slabs at the entrance.

9. To review the budget as at 30.09.2026

10. To appoint members to the Personnel Committee.

11. To review the following policies;

    a. Anti-Fraud & Corruption Policy
    b. Sickness & Absence Policy
    c. Lone Working Policy

12. To approve the Service Level Agreement for Grass Roots Football.

13. To confirm arrangements for the Remembrance Day Service on 8th November, and to Resolve to approve the £50 donation to the Royal British Legion.

14. Update for the Tree Lighting Event on 29th November.

15. Armed Forces Covenant – overview given by Cllr O'Brien and the Clerk. To consider the proposal to sign the Armed Forces Covenant.

16. Village hall extension, to Resolve to appoint – (quotes previously circulated).

    a. Building Control Contractor
    b. Geotechnical Engineers

17. To consider the following planning application;

    a. Installation of EV charger socket to front of house. Off street parking.
       66 Greenfinch Cres, Witham St Hughs. Ref - 26/1112/HOUS

18. To Resolve to move into closed session.

19. Staffing

    a. To consider the current staffing arrangements

20. DATE AND TIME OF NEXT MEETINGS

    Parish Council Meeting Wednesday 18th November 2026 at 7pm the Village Hall.