Witham St Hughs Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/01/2021			
	Cash in Hand 01/04/2020			136,265.43
	ADD Receipts 01/04/2020 - 31/01/2021			229,339.78
				365,605.21
	SUBTRACT Payments 01/04/2020 - 31/01/2021			77,545.64
A	**Cash in Hand 31/01/2021** (per Cash Book)			**288,059.57**
	Cash in hand per Bank Statements			
	Petty Cash	07/05/2020	0.00	
	Allotment Account	31/01/2021	5,174.81	
	Reserve Account	31/01/2021	225,976.72	
	Main Account	31/01/2021	56,908.04	
				288,059.57
	Less unpresented payments			0.00
				288,059.57
	Plus unpresented receipts			0.00
B	**Adjusted Bank Balance**			**288,059.57**
	A = B Checks out OK			

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